## Welcome

We are happy that despite a countless amount of productivity mobile apps you chose us!



Enjoy our Quick User Guide to test what we can do together

#### How to use the menu bar



- Tool Sign: Click the tool sign to access PDF modification tools. Enjoy all the favorites such as Merge PDF, Split PDF, and much more.
- Edit Sign: Click the Edit sign to start annotating your PDF file. Hold the double line to allocate the menu sideways or up.
- Search Document: Find any PDF stored in your Library. Use the search document feature to find a page based on a keyword search.
- Read PDF: View chapters of your PDF, access bookmarks, and annotations -- all in an organized way.
- Share PDF: Select from the settings of annotation tools and share, print or save your PDF document.
- Organize PDF: Access all pages in your PDF and organize your documents in the File Manager.

### **Highlight & Underline Text**



- A Highlight text and select color of the highlight
- <u>Underline text</u> and select a color of the line
- Underline text and select a color of the line
- Strike out any text in your document and choose a color for the line

### **Add Comments & Signature**



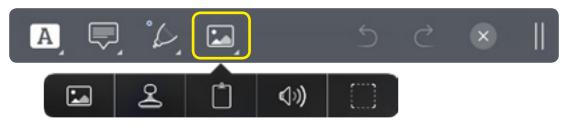
- Add note/comment to your text. Click on the brush to change the color of the note and style of the comment.
- Type in text. Select the type, color, and size of the font.
- This function allows you to **select a section** in the text and add a typed comment. Select the font, size, and color.
- Add a signature to your document. Choose a color and save signature for future or delete it after using. Use the dotted bar to move your signature inside your document. Adjust its size by pulling the corners to make the signature small or large.

#### Mark-Up PDF Text



- Use the pen to mark-up text. Change preference of colors.
- Highlight any part of a text, select color, thickness, and even a background color of the highlight.
- Make handwritten notes and drawings, select color, thickness, background color, blend mode, and opacity.
- Insert a line and personalize the look by changing color, thickness, style, and shape for the start and end of the line.
- Select one of these icons to draw attention to a particular section in your document. Select fill in color and thickness of lines.
- **Erase** any changes in your documents without losing other editing efforts.

### **Add & Manage Annotations**



- Insert image annotation to your PDF document.
- Add a stamp to your document. Select from existing designs or customize your own stamp.
- List through saved annotations.
- Record own comments and save them in your PDF document.
- Move annotations around the document and place them where you need.

#### Quick Guide of iLovePDF Mobile App

- **O1** Log into your account
- O2 Work from anywhere you want
- O3 Annotate your files
- O4 Add a signature to your document
- **O5** Fill out PDF forms
- **06** Manage pages
- **07** Easily access tools to modify files
- **08** Customer Support

## **01.** Log into your account

Achieve maximum productivity and login to your "Registered" account with the same iLovePDF detail information. Enjoy a simplified way to become a "Premium" user without further registration.

## **02.** Work from anywhere you want

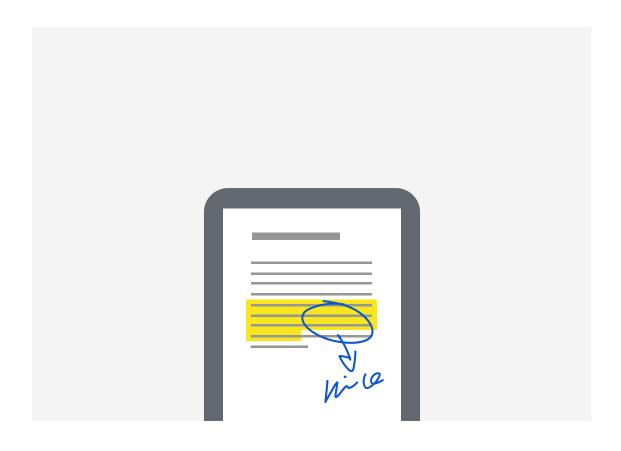
Say "Hi" to your personal PDF manager tool to read, edit, modify and share files on-the-go. iLovePDF is the one place where productivity meets success. Enjoy **freedom and flexibility** to get the job done anytime, anywhere.



## **03.** Annotate your files

More than just a PDF. Personalize any document using as many annotation tools as you need.

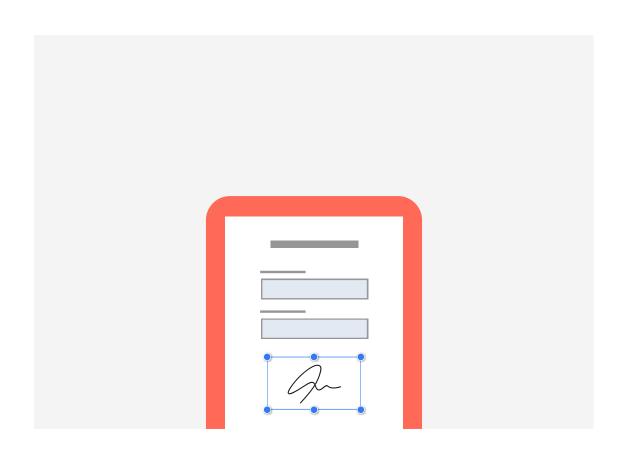
- . **Highlight text** that matters while using different colors and formats
- . Add notes and comments when reviewing your work or collaborating on someone else's document
- . Use drawings to mark-up your file
- . Enhance your document by **inserting images** from your photo library
- . Select from a variety of colors and brush styles



# O4. Add a signature to your document

It's finally here! Gone is the time when a contract had to go through an insane amount of steps to get to the final outcome. You have received an e-mail, had to print it, sign it, scan it and send it back to the sender.

It's all in the past now. **Add your signature** to PDF files in just a few seconds.



#### **05. Fill out PDF forms**

Forms are present everywhere -- invoices, contracts, memberships, surveys, etc. With iLovePDF mobile app, you can edit and fill out PDF forms directly on your device. **No need for printing or scanning** anymore.

## Lease Agreement Sample

Landlord:	renant:
First Name	First Name
Last Name	Last Name
<b>Acknowledgment:</b> Tenant hereby acknowledge that he/she read, understand and agree to the rental agreement.	
Date:	Date:
(signature)	(signature)
Tenant	Landlord

## **06.** Manage pages

Change the order of current pages. You can also **add a new page**, **rotate and remove pages** directly on your smartphone or tablet.

# O7. Easily access tools to modify files

Select **the "Tool" icon** from the menu bar and add a final touch to your editing efforts. Produce high-quality PDFs without compromise. **Shrink** the size of your file with the "Compress" tool. **Join** multiple PDFs with the "Merge" tool or **secure** your file with the "Password" tool.

For any task you need to accomplish, we've got your back!



## **08.** Customer Support

Our customer support is available to assist you with any problems you may encounter throughout your editing experience. We always welcome constructive feedback as it is a way for us to continuously improve our service for you.

If you have any comment or request, please feel free to connect with us:

Email: support@ilovepdf.com

Official Website: www.ilovepdf.com

Twitter: @ilovepdf\_com

Facebook: ilovepdf.com

LinkedIn: www.linkedin.com/company/ilovepdf



Final thoughts...

If you enjoy this application, don't be shy to give us a star or five in the App Store :)

