

Direct speech	reported speech
Present simple	Past simple
Present continuous	Past continuous
Past simple	Past perfect
Present perfect	Past perfect
Past continuous	Past perfect continuous
"Will" future	"Would" conditional
Can	Could
May	Might
Must	Had to
reporting verb in Present / present perfect simple future	IT Doesn't change

Example

- Dan is living in San Francisco
she said Dan was living in San Francisco
- I've been studying English for two years
he said that he'd been studying English for two years
- I'd been dancing for years before the accident
she said that she'd been dancing for years before the accident
- Allen can work tomorrow
Debra said Allen could work the next day
- shall we go to the beach today?
Tom asked if we should go to the beach that day

tense

Present simple

Present continuous

Past simple

Past continuous

Present perfect

Past perfect

will

would

can

could

shall

should

might

must

direct speech

I like ice cream

I am living in London

I bought a car

I was walking along the street

I haven't seen Julie

I had taken English lessons before

I'll see you later

I would help, but

I can speak perfect English

I could swim when I was four

I shall come later

I should call my mother

I might be late

I must study at the weekend

reported speech

She said (that) she liked ice cream

She said (that) she was living in London

She said (that) she had bought a car
OR she said (that) she bought a car

She said (that) she had been walking along the street

She said (that) she hadn't seen Julie

She said (that) she had taken English lessons before

She said (that) she would see me later

She said (that) she would help but

She said (that) she could speak perfect English

She said (that) she could swim when she was four

She said (that) she would come later

She said (that) she could call her mother

She said (that) she might be late

She said (that) she must study at the weekend OR she said she had to study at the weekend